

# CONVERTING TO WILDLIFE MANAGEMENT APPLICATION

## APPLICATION YEAR \_\_\_\_\_

This Application must be filed with the CCAD starting November 15<sup>th</sup> thru April 30<sup>th</sup> of the year requesting special valuation. *If filed after April 30th a penalty will be added. The final deadline is the date the roll is certified.*

Cherokee County Appraisal District  
P O Box 494  
Rusk, TX 75785  
Phone: (903) 683-2296  
[www.cherokeecad.com](http://www.cherokeecad.com)

### STEP 1: Provide Name, Mailing Address and Date of Birth of Property Owner

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, ZIP Code

\_\_\_\_\_  
Birth Date (if owned by an individual)\*

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

(Failure to provide date of birth does not affect your eligibility for special appraisal.)

Wildlife management is defined as actively using land that at the time the wildlife-management use began, was appraised as qualified open-space or timber land under Tax Code, Chapter 23, Subchapter D or E, to propagate a sustaining breeding, migrating or wintering population of indigenous wild animals for human use, including food, medicine, or recreation, in at least three of the following ways: (1) habitat control; (2) erosion control; (3) predator control; (4) providing supplemental supplies of water; (5) providing supplement supplies of food; (6) providing shelters; and (7) making census counts to determine population.

Wildlife management is also actively using land to protect federally listed endangered species under a federal permit if the land is included in a habitat preserve subject to a conservation easement created under Chapter 183 Natural Resources Code or part of a conservation development under a federally approved habitat conservation plan restricting the use of the land to protect federally listed endangered species or actively using land for a conservation or restoration project under certain federal and state

### 1. You must attach a copy of your detailed Wildlife Management plan.

2. Has the ownership of the property changed since January 1 of last year or since the last application was submitted?

CIRCLE ONE YES NO

3. Last year were you or the owner of record allowed 1-d-1 appraisal on this property by the chief appraiser of this county appraisal district?

CIRCLE ONE YES NO

4. Is this property located within the corporate limits of a city or town?

CIRCLE ONE YES NO

5. Do you have more than 10.00 acres?

CIRCLE ONE YES NO

6. Total number of acres subject to this application. \_\_\_\_\_

#### FOR OFFICE USE ONLY:

APPROVED \_\_\_\_\_ #OF ACRES \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

NOTES: \_\_\_\_\_

#### FOR OFFICE USE ONLY:

DISAPPROVED \_\_\_\_\_ #OF ACRES \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

REASON DENIED: \_\_\_\_\_

Property ID #	ABST.# OF SURVEY	# OF ACRES IN TRACT	<b>DO NOT WRITE IN SHADED AREA: FOR OFFICE USE ONLY</b>					
			ORCHARD	IRRIG CROP	DRY CROP	IMPROVED PASTURE	NATIVE PASTURE	WOODED PASTURE

After you file this application your chief appraiser may require additional information from you before qualifying your land. The additional information may only relate to your current and past agricultural use or to the level at which you use your land for agriculture. You must notify the chief appraiser in writing if you stop using your property for agriculture (e.g. you voluntarily decide to stop farming), change the category of your use (e.g. you change from dry cropland to irrigated cropland); change the level of your use (e.g. you substantially increase or decrease the number of cattle you raise); change the nature of your use (e.g. you switch from growing corn to growing ornamental plants); enter, leave, or change governmental programs (e.g. you put 100 acres in CPR); or if you begin using your land for something other than agriculture (e.g. you build a shopping center on most of your land). **You must deliver this notice no later than April 30<sup>th</sup> following the change in use or eligibility.** If your land receives agricultural appraisal and you fail to notify the chief appraiser of a change in agricultural use you may be required to pay a penalty. You may be required to pay a substantial additional tax plus interest (a rollback tax) if you change the use of all or part of the property for agriculture. This amount is equal to the amount of taxes saved plus interest.

**A.** Describe the current and past agricultural uses of this property as described above, starting with the current year and working back 5 years or until you have shown **5 out of 7 years of agricultural use.**

YEARS	AGRICULTURAL USE* <i>SPECIFY: (ROW CROP, HAY, COWS, PIGS, GOATS, HORSES ETC)</i>	ACRES	NON-AGRICULTURAL-USE (Home site, Rent House etc.)	ACRES
2015				
2014				
2013				
2012				
2011				
2010				
2009				

**THE CHIEF APPRAISER IS REQUIRING THE HISTORY OF AGRICULTURAL USE BE COMPLETED**  
**If you are a new owner and are not familiar with the history of use go back to the seller, realtor or perhaps a neighbor for this information**

Please answer the following questions fully. You may divide the total acreage according to individual uses to which the land is principally devoted.

1. State your target wildlife (animals/birds)? \_\_\_\_\_

2. If census counts are one of your activities, how often do you take census counts?  
Monthly \_\_\_\_\_ Annually \_\_\_\_\_

3. Briefly summarize at least 3 activities for each target animals that are currently being done?  
a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_

4. Is the land fenced on all sides of the property? **CIRCLE ONE** YES NO

5. Do you also utilize some agriculture on this property? **CIRCLE ONE** YES NO

6. If "Yes" explain the type of agricultural use. \_\_\_\_\_  
*Example: Livestock, Hay, Cropland*

7. State the number of acres in agricultural use? \_\_\_\_\_  
*Example: Livestock, Hay, Cropland*

**LEASE INFORMATION**

**TO BE COMPLETED ONLY IF LAND IS LEASED OR USED BY ANOTHER INDIVIDUAL FOR AGRICULTURAL USE**

Is land leased, or used by others for wildlife? **CIRCLE ONE** YES NO

Tenants/Lessee Name: \_\_\_\_\_ Tenants/Lessee Phone Home: \_\_\_\_\_  
Address: \_\_\_\_\_ Work: \_\_\_\_\_  
\_\_\_\_\_ Cell: \_\_\_\_\_

If the type of lease is cash, what is your annual rent? \_\_\_\_\_

What are some of your other considerations? \_\_\_\_\_ (attach a copy of the lease if available)

How do you charge for a hunting lease? Per Acre \$ \_\_\_\_\_ Per Gun \$ \_\_\_\_\_ Per Person \$ \_\_\_\_\_  
Daily Fee \$ \_\_\_\_\_ Other \$ \_\_\_\_\_

How much do you receive annually? \_\_\_\_\_

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

**B. Attach a copy of your detailed Wildlife Management Plan.**

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

**Once the Wildlife Management Is Approved  
The Process Is As Follows:**

**Annual Update and Application**

**Once the Wildlife Management is approved the process is as follows:**

1. Wildlife manager is required to file an annual update.
2. The update is a narrative description of the wildlife management performed the previous year.
3. The annual update acts as a yearly application for the special valuation.
4. Activity records collected during the reported year need to be submitted with the annual report.
5. The annual update is required to be filed with the appraisal district before **March 1<sup>st</sup> each year.**
6. If the annual update is not turned in by March 1<sup>st</sup> the special valuation is removed. A certified letter will be mailed to you notifying you of the removal. You must re-apply again, the deadline is April 30<sup>th</sup>.
7. If the application & annual update are received after the April 30<sup>th</sup> deadline but before the certification of the appraisal roll, the application can be approved but will have a 10% penalty applied. The penalty is calculated based on the amount of taxes saved.
8. If you failed to apply before the appraisal roll is certified you will not be able to receive the special valuation for that year.

A sample of an annual update can be found on  
CCAD's website; [www.cherokeecad.com](http://www.cherokeecad.com)  
If you need any assistance with this form, please  
contact our office.  
(903) 683-2296